

Kaupthing Singer & Friedlander Limited (In Administration)

Administrators' Final Progress Report to creditors for the period from 8 April 2021 to 17 September 2021

Abbreviations

The following abbreviations are used in this report:

Administrators	For the period until 26 April 2013, Margaret Elizabeth Mills, Alan Robert Bloom, Patrick Joseph Brazzill and Thomas Merchant Burton all of Ernst & Young LLP From 26 April 2013 to 7 April 2017, Margaret Elizabeth Mills, Alan Robert Bloom, Patrick Joseph Brazzill and Benjamin Thom Cairns all of Ernst & Young LLP From 7 April 2017 to 22 January 2020, Margaret Elizabeth Mills, Alan Robert Bloom, Patrick Joseph Brazzill and Richard Peter Barker all of Ernst & Young LLP From 22 January 2020, Patrick Joseph Brazzill, Richard Peter Barker and Simon Jamie Edel all of Ernst & Young LLP
Edge	The Edge internet deposit facility
HMRC	Her Majesty's Revenue & Customs
HR	Human resources
ING	ING Direct N.V.
ISDA	International Swaps and Derivatives Association
IT	Information technology
KSF	Kaupthing Singer & Friedlander Limited
KSF Group	KSF and its subsidiary companies
Overriding Objectives	Certain objectives set out in the Transfer Order which overrode those in paragraph 3(1) of Schedule B1 to the Act for a period of six months from 8 October 2008
SIP	Statement of Insolvency Practice
SoA	Statement of Affairs
The Act	The Insolvency Act 1986 (as amended)
The Rules	The Insolvency (England and Wales) Rules 2016
Transfer Order	Kaupthing Singer & Friedlander Limited Transfer of Certain Rights and Liabilities Order 2008 (as amended)

Notice: about this report

This report has been prepared by the Administrators solely to provide creditors with additional information concerning the progress of the administration in accordance with Rule 18.3 of the Rules. Nothing in this report should be relied upon for any purpose including, without limitation, in connection with any investment decision in relation to the debt, securities or any other financial interest of any member of the KSF Group including for the avoidance of doubt any decision to buy or sell or not to buy and sell any debt, securities or other financial interest. Anyone making such investment decisions should rely on their own enquiries prior to making such decisions and none of the Administrators, Ernst & Young LLP, its partners, members, employees, professional advisers or agents accept any liability and/or assume any duty of care to any third party, (whether it is an assignee or successor of another third party or otherwise) in respect of this report.

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The information contained in this report has been prepared by the Administrators. In preparing this report, the Administrators have relied upon information from the KSF Group records. Although the Administrators have no reason to doubt the accuracy of that information, they are unable to warrant or represent that it or any information provided by a third party is accurate or complete. The Administrators act at all times solely as agents of KSF and without personal liability.

Please note that amounts included in this report are stated in Sterling. However, there are some realisations and payments that are denominated in other currencies and, therefore, may be subject to foreign exchange movements. These foreign exchange movements have been highlighted as foreign exchange gains/losses in the receipts and payments account.

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1. Introduction

Background

On 8 October 2008, KSF entered into administration and ME Mills, AR Bloom, PJ Brazzill and TM Burton were appointed to act as Administrators by order of the High Court in London. TM Burton was replaced by BT Cairns on 26 April 2013, BT Cairns was replaced by RP Barker on 7 April 2017, AR Bloom was replaced by SJ Edel on 22 January 2020 and ME Mills resigned on the same date. Under the terms of the appointment, any act required or authorised to be done by the Administrators may be carried out by any one of them.

For all other statutory information please refer to Appendix B of this report.

This report, including its appendices, constitutes the Administrators' twenty-sixth and final progress report on the conduct of the administration pursuant to the Rules. This report provides details of the work undertaken in the period 8 April 2021 to 17 September 2021 and should be read in conjunction with the Administrators' previous reports and updates and certain other formal announcements.

Copies of the above documents and other announcements are available on the KSF website, www.kaupthingsingers.co.uk.

Summary of the administration objectives and outcome of the Administration

The objective of the administration is to realise KSF's business and assets in a manner which will result in a more advantageous realisation for KSF creditors as a whole than would be achieved on a winding up (a formal liquidation, as defined in the Act), without first being in administration. Additionally, for the first six months of the administration, the Administrators were directed by the Transfer Order to achieve the Overriding Objectives of:

- Ensuring that KSF provides, and manages the affairs, business and property of KSF to enable it to provide, the services and facilities reasonably required by ING to discharge its obligations in respect of the rights and liabilities under the second transfer (as defined in the Transfer Order).
- Ensuring that KSF performs the other obligations imposed on it by or under the Transfer Order.

As reported previously, the above Overriding Objectives have been completed.

As there are no further assets to be realised or distributions to be made, the Administrators have today, 21 September 2021, filed a notice to move the Company from administration to dissolution in accordance with relevant insolvency legislation. Upon registration of the notice of the move to dissolution by Registrar of Companies in England & Wales the dissolution of the Company will take place approximately three months thereafter.

Administrators discharge of liability

Prior to the conclusion of the administration, the Joint Administrators made an application to Court to seek discharge from liability in accordance with paragraph 98 of Schedule B1 of the Act, with such discharge to become effective 28 days after the date upon which the Registrar of Companies in England & Wales registers a notice pursuant to paragraph 84(4) of Schedule B1 to the Act filed by the Joint Administrators to move from administration to dissolution of KSF, or such other time as the Court may order.

The hearing in respect of the discharge was held on 16 September 2021 and the Court confirmed that the Joint Administrators' discharge will become effective from 28 days after the date upon which the Registrar of Companies in England & Wales registers the notice filed by the Joint Administrators to move from administration to dissolution. As mentioned above, that notice was filed on 21 September 2021.

2. Summary of key developments Progress in the period

The body of the report details the major areas of progress since 8 April 2021, the areas of particular significance being:

- ▶ The sales of the remaining assets of the KSF estate; and
- ▶ KSF's exit from certain indemnities.

Full details of recoveries made for the period of this report together with the total realisations to 17 September 2021 are set out in section 3 below and in the Administrators' receipts and payments account at Appendix A.

Dividends to creditors

On 2 March 2021, the Administrators announced their intention to pay the twenty second dividend of not less than 0.1p in the £. Subsequently the twenty second dividend of 0.1p in the £ was declared and paid on 28 April 2021, taking cumulative dividends to 86.90p in the £.

On 5 July 2021, the Administrators announced their intention to pay the twenty third and final dividend of not less than 0.1p in £. A final dividend of 0.13p in the £ was paid on 18 August 2021. As a result, the total dividend paid to non-preferential creditors in the administration was 87.03p in the £.

Overall Strategy in the administration

The strategy for the realisation of the remaining assets of KSF and the closure of the administration has been discussed at conference calls with KSF's Creditors' Committee, and it was unanimously agreed by KSF's Creditors' Committee that the Administrators should continue to pursue the strategy to seek closure of the administration by October 2021, subject to market conditions.

During the period, it was agreed with the Creditors' Committee that if KSF could finalise the exit of certain indemnities provided by KSF in relation to the realisations of certain assets in the banking book, then an offer to purchase the remaining assets in the KSF estate, which was received in May 2021, should be accepted.

An agreement was reached with a third party, that they would assume KSF's obligations under the indemnities. As part of the same transaction, the Administrators concluded the sale of the remaining material assets in the KSF estate to the third party for \$2.38m and £5k, respectively.

The sale excluded shares held by KSF, which were held as security from a guarantor and these were subsequently sold in a separate transaction to another purchaser for the sum of £159k.

No further asset realisations are expected for KSF.

In addition to the indemnities referred to above, KSF provided several indemnities to third parties during the administration in relation to the realisation of the banking book. In order to relieve KSF of its obligations in respect of the indemnities, an agreement was reached with the relevant third parties for a cash settlement in order to release KSF from its obligations under the indemnities. The cash settlements were paid during the period and KSF has obtained its release from the relevant indemnities.

Subsequently, the Administrators paid the final dividend to creditors and have proceeded to conclude the administration ahead of the expiry of the administration on 7 October 2021.

3. Update on conduct of the administration

Banking loan book

KSF loan books

As previously reported, KSF's loan book comprised three portfolios, being corporate, property and private banking. The net book values of each loan book, as detailed on the SoA, together with collections to date are set out below:

(£'m)	SoA net book values as at 8 Oct 2008	Actual total cash collections to 7 April 2021	Cash collections in 5 months to 17 September 2021	Actual total cash collections to 17 September 2021
Corporate	631	774	-	774
Property	864	665	2	667
Private Banking	1,115	903	-	903
Total	2,610	2,342	2	2,344

Notes:

1. Receipts are stated gross of presentational foreign exchange differences and USD transactions during the period are converted to sterling at month end exchange rates.
2. Total column rounded down to nearest £'m.

Background in respect of the private and property assets was provided in previous progress reports. As such the below should be read in conjunction with the Administrators' previous reports for background information on the assets.

Collections of £1.73m (\$2.38m and £5k respectively) were received during the period. Assets sold/assigned to third parties are summarised as follows:

- \$2.16m was realised in respect of the assignment of the St. Lucian property loan book on 29 June 2021;
- An additional \$28k was realised in relation to one particular parcel of land in St. Lucia from a compulsory purchase by the Government of St. Lucia GOSL some years ago in respect of which the compensation was to be settled by way of government bonds;
- \$200k was realised in respect of the assignment of the remaining private banking loan; and
- £5k was realised in respect of the assignment of KSF's claim in a bankruptcy estate.

Other Developments

During the period, the Administrators were also able to realise a shareholding (where KSF held security) for the sum of c£159k (net of commission) in relation to the liability of a guarantor (who was bankrupt), which had been illiquid and of negligible value, which had recovered in value during 2020. Following discussions with the Trustee in Bankruptcy, the shares were transferred into KSF's name and subsequently sold to a third party.

Dividends to non-preferential creditors

In accordance with Rule 14.37(2) of the Rules, the Administrators give notice that we are unable to declare any further dividends to preferential or non-preferential creditors because the funds realised have already been distributed, and used for paying the expenses of the administration.

Details of dividends declared and paid to creditors during the administration are set out below:

Dividends	Date of Distribution	Quantum (p in £)
First dividend	22 July 2009	20p in £
Second dividend	9 December 2009	10p in £
Third dividend	30 March 2010	5p in £
Fourth dividend	28 July 2010	10p in £
Fifth dividend	8 December 2010	8p in £
Sixth dividend	25 May 2011	5p in £
Seventh dividend	5 October 2011	5p in £
Eighth dividend	2 May 2012	10p in £
Ninth dividend	31 October 2012	3p in £
Tenth dividend	6 June 2013	3p in £
Eleventh dividend	18 December 2013	2.5p in £
Twelfth dividend	10 December 2014	1p in £
Thirteenth dividend	30 March 2016	1.25p in £
Fourteenth dividend	7 November 2016	0.5p in £
Fifteenth dividend	3 May 2017	0.9p in £
Sixteenth dividend	11 December 2017	0.35p in £
Seventeenth dividend	29 August 2018	0.25p in £
Eighteenth dividend	12 June 2019	0.4p in £
Nineteenth dividend	19 December 2019	0.35p in £
Twentieth dividend	31 March 2020	0.17p in £
Twenty first dividend	16 December 2020	0.13p in £
Twenty second dividend	28 April 2021	0.1p in £
Twenty third (and final) dividend	18 August 2021	0.13p in £
Total		87.03p in £

4. Other matters

Receipts and payments account

Attached, at Appendix A, is the Administrators' receipts and payments account for the period 8 October 2008 to 17 September 2021, which includes a summary of the receipts and payments for the reporting period. All receipts and payments are shown inclusive of VAT, where applicable.

It should be noted that foreign currency transactions occurring in currencies other than Euro and US Dollar are converted into Sterling using the exchange rate at the date of each transaction. In reports up to 7 October 2017, a column showing presentational foreign exchange movements showed the effect of movement in historical Euro and US Dollar balances, together with the movement of foreign exchange on receipts and payments during the reporting period. The attached receipts and payments account now only translates receipts and payments which transacted during the reporting period in question.

Statement of Affairs

As with previous reports, in view of the redaction of the Directors' SoA, the Administrators have not reflected the Directors' estimated to realise valuations as required under SIP 7 in the receipts and payments account attached at Appendix A.

Subsidiary companies

All subsidiary companies in the KSF Group have been in some form of insolvency process, sold or struck off the company register.

A summary of the direct / indirect subsidiaries which have been placed into solvent liquidation or dissolved via strike off procedure is set out in the table at Appendix C.

Administrators' remuneration and disbursements

It will be recalled that a Creditors' Committee was formed at the first meeting of creditors. The Creditors' Committee resolved that the Administrators' remuneration be fixed on a time-cost basis, and that the Administrators be authorised to draw 80% of their time costs (plus VAT and expenses) on a rolling six-weekly basis with the remaining 20% being subject to approval of the Creditors' Committee.

As part of the fee approval process, the Committee members received a comprehensive analysis of the Administrators' costs including time costs by activity and grade together with a detailed fee narrative by each individual work stream.

Following provision of our latest analysis to the Committee members, the Committee members resolved to fix the Administrators' remuneration for the period 8 April 2021 to 7 October 2021.

The Administrators' total hours and time costs (excluding VAT) since the date of appointment are provided below:

Period to	Total time costs (£)	Total hours	Avg hourly rate (£)
7 April 2021	76,924,196	193,131	398
17 September 2021	656,797	1,092	601
Totals	77,580,993	194,223	399

As at 17 September 2021, the Administrators have incurred total time costs of c.£77.5m plus VAT. The total time costs are stated based on the Administrators standard hourly rates. However, based on agreement with the Committee, fees incurred for periods since 1 July 2011 have been invoiced at a discount to the standard hourly rates. The current approved discount is 15% of standard hourly rates, as agreed with the Committee.

As at 17 September 2021, the Administrators have drawn fees in the sum of c.£75.5m plus VAT representing 100% of approved costs to the closure of the Administration.

Disbursements of £0.5m (inclusive of Category 2 disbursements) have been incurred and paid. Category 2 disbursements are charges made by the office holders' firm which include elements of shared or overhead costs and are subject to approval of the Creditors' Committee.

In accordance with SIP 9, attached at Appendix D is an analysis of the time incurred and the associated costs for the administration as a whole and the period in question. As previously reported, the above time costs are inclusive of the Administrators' time costs recovered from ING in the amount of £3.5m pursuant to the transfer of the Edge depositors' accounts.

Appendix A Receipts and payments account for the period 8 October 2008 to 17 September 2021

£'000	Receipts and payments for the period 8 October 2008 to 7 April 2021	Receipts & Payments in five months and 10 days to 17 September 2021	Total	Notes
Receipts	£	£	£	
Cash taken over	435,659	-	435,659	4
Property loans	664,931	1,585	666,516	5
Private banking	902,671	310	902,981	6
Corporate loans	773,930	-	773,930	7
Kaupthing hf	140,383	-	140,383	8
Asset Finance	581,062	-	581,062	9
Realisations from Transitional Service Agreements	14,514	-	14,514	10
Tax	22,635	-	22,635	11
Rental income	5,779	-	5,779	
Share realisations and dividends	424,052	-	424,052	12
Financial instrument receipts	308,097	-	308,097	13
Inter-account cross currency receipts	919,478	11,136	930,614	14
Other realisations and interest	76,038	-	76,038	15
Total receipts	5,269,230	13,031	5,282,261	
Payments				
Supplier payments	24,652	330	24,982	16
Staff wages and related expenses	86,019	2	86,021	17
Drawdown payments	80,133	17	80,150	18
Legal and other professional fees	58,023	163	58,187	19
Transaction costs relating to SAF sale	10,588	498	11,086	
Insurance	1,387	-	1,387	
Administrators' fees	87,808	972	88,779	20
Administrators' disbursements	552	3	555	20
Rent, rates and utilities	24,362	-	24,362	
Tax	496	-	496	
Financial instrument settlements	5,622	-	5,622	21
Inter-account cross currency payments	1,016,571	11,126	1,027,698	14
Cheques and direct debits released post admin	1,204	-	1,204	22
Bank charges and interest	819	2	821	
Distribution to preferential creditors	305	-	305	
Distribution to unsecured creditors	3,860,971	9,630	3,870,602	
Total payments	5,259,515	22,742	5,282,257	
Foreign exchange gain/(loss)	9	(13)	(4)	3
Closing balance	9,724	(9,724)	-	23

Notes:

1. *In reports up to 7 April 2017, a column showing presentational foreign exchange movements showed the effect of movement in historical EURO and USD balances, together with the movement of foreign exchange on receipts and payments during the reporting period. The receipts and payments account now only translates receipts and payments which transacted during the reporting period in question.*
2. *Receipts and payments are stated gross of presentational foreign exchange differences and all EURO and USD transactions during the period are converted to Sterling at month end exchange rates.*
3. *Foreign currency transactions occurring in AUD, CAD, HKD, JPY, NOK and NZD are converted into Sterling using an exchange rate as at the relevant date of each transaction. The 'Foreign exchange gain/loss' line shows the effect of changes in exchange rate when physically transferring funds from these foreign currency accounts into Sterling accounts. Further, this line includes a foreign exchange gain/loss during the period, representing an adjustment required to net EURO / USD receipts and payments in order to equate to actual cash balances held in those currencies.*
4. *Cash taken over represents monies belonging to KSF and previously held by certain third party banks. These funds are now under KSF's control.*
5. *A combination of capital repayments, interest and fee payments from the Property Banking loan book.*
6. *A combination of capital repayments, interest and fee payments from the Private Banking loan book as well as cash received from guarantees and swap settlements.*
7. *A combination of capital repayments, interest and fee payments from the corporate loan book as well as cash received from warrant cancellation and swap settlements.*
8. *Monies realised in respect of claims accepted in the estate of Kaupthing hf in accordance with the terms of its composition agreement.*
9. *A combination of capital repayments, interest and fee payments from the Asset Finance subsidiaries.*
10. *This represents payment for services provided in respect of businesses that have been sold or transferred (SFIM, SAF and Edge).*
11. *This amount relates to money received post administration in respect of tax bills paid in July and August 2008 on behalf of various Asset Finance subsidiaries and subsequent tax refunds received. During the reporting period, the Administrators were advised by their VAT colleagues that due to the Company's trading position, KSF could not reclaim any VAT from 1 January 2019 onwards.*
12. *This represents receipts from the sale of shares and dividends.*
13. *This is the product of closed Financial Instrument positions including ISDA valuation settlements, Bond maturities and Coupons, Repurchase Agreements and Equity Swaps.*
14. *The movement in the inter-account cross currency receipts and payments is mainly attributed to the transfer of funds held in the foreign currency bank accounts into the Sterling account to facilitate distributions to creditors.*
15. *This includes sundry debtors, interest received and miscellaneous receipts such as proceeds from the sale of property, chattel sales and fee refunds.*
16. *Supplier payments in relation to ongoing costs including expenditure on IT.*
17. *This represents payments for staff wages and related expenses.*
18. *These payments are the granting of new facilities or payments provided to existing customers across the loan books in respect of loans which have open facilities funded by KSF where the Administrators have assessed that the further drawings will enhance realisations or reduce potential claims.*
19. *Legal and other professional fees relate to legal advice obtained, court proceedings and litigation conducted in connection with various issues across the administration. Professional fees paid to SFAM are also included in this line.*
20. *Administrators' fees and disbursements relate to amounts actually billed during the current period and, therefore, differ from the amounts incurred in the period as per the SIP 9 in Appendix D.*
21. *These figures represent treasury derivatives close out agreements between KSF and two counterparties involving FX, Interest rate and Equity Swaps.*
22. *These payments were released immediately after appointment and before any stop could be placed on them.*
23. *The closing balance is nil and represents total receipts less total payments, including all foreign exchange movements for the period from 8 October 2008 to 17 September 2021.*

Appendix B Statutory and other information as at 17 September 2021

Company Information	
Registered number:	00875947
Company name:	Kaupthing Singer & Friedlander Limited
Current trading address/ registered office address:	1 More London Place London SE1 2AF
Former trading address:	One Hanover Street London W1S 1AX
Previous names:	Singer & Friedlander Limited until 22 August 2006
Details of the Administrators and of their appointment	
Administrators:	PJ Brazzill, RP Barker and SJ Edel of Ernst & Young LLP, 1 More London Place, London, SE1 2AF
Date of appointment:	8 October 2008 (ME Mills, AR Bloom and PJ Brazzill) 7 April 2017 (RP Barker) 22 January 2020 (SJ Edel)
By whom appointed:	The appointment of ME Mills, AR Bloom and PJ Brazzill was made by the High Court of Justice, Chancery Division, Companies Court on the application of the Financial Services Authority. The appointment of RP Barker was made by the High Court of Justice, Chancery Division, Companies Court on the application of the continuing Joint Administrators following the resignation of BT Cairns. The appointment of SJ Edel was made by the High Court of Justice, Chancery Division, Business and Property Courts on the application of the continuing Joint Administrators following the resignation of AR Bloom.
Court reference:	High Court of Justice, Chancery Division, Companies Court – case 8805 of 2008
Division of the Administrators' responsibility:	Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting severally
Period of administration:	First extension to 7 October 2012 granted by Court on 24 April 2009 Second extension to 7 October 2015 granted by Court on 13 August 2012 Third extension to 7 October 2018 granted by the Court on 22 September 2015 Fourth extension to 7 October 2021 granted by the Court on 18 July 2018
Prescribed Part:	The Administrators have established that there are no valid fixed or floating charges registered against KSF. In the absence of a floating charge, there are no monies required to be set aside to creditors under s176A of the Act being under the 'Prescribed Part' formula
Statement Concerning the EC Regulation	
EC Regulation Statement	In accordance with the Credit Institutions (Reorganisation and Winding Up) Regulations 2004, the EC Council Regulation on Insolvency Proceedings does not apply to this administration. Under these Regulations the administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Economic Area member State.

Appendix C Kaupthing Singer & Friedlander Group – direct / indirect subsidiaries

Members' voluntary liquidation	Date of appointment	Date struck off the register
Singer & Friedlander Investment Management Holdings Limited	31 March 2009	7 June 2011
KB Retail Advisory Limited	16 June 2009	27 December 2010
Wintrust Securities Limited	16 June 2009	27 December 2010
Sinjul Investments Limited	16 June 2009	16 May 2016
Kaupthing Limited	2 July 2009	16 May 2016
Peaston Emerson's Green Limited	11 November 2009	27 December 2010
Singer & Friedlander Trade Finance Limited	21 April 2010	25 October 2011
Clarke London Limited	29 March 2011	6 December 2011
Singer & Friedlander Asset Management Limited	24 June 2011	27 September 2012
Singer & Friedlander Investment Management Limited	24 September 2013	2 January 2020
Singer & Friedlander Capital Management Limited	24 September 2013	1 January 2020
Creditors' Voluntary liquidation	Date of appointment	Date struck off the register
Singer & Friedlander Funding plc	2 January 2012*	28 August 2014
Strike off	Date struck off the register	
Singer & Friedlander Secretaries Limited	21 July 2009	
Kaupthing Steadfast Limited	21 July 2009	
Cheapside Nominees Limited	27 August 2013	
Private Nominees Limited	27 August 2013	

*Following the appointment of Administrators on 27 November 2008.

Appendix D Summary of Administrators' time costs for the period 8 October 2008 to 17 September 2021

Classification of work by function	Partner/Director	Manager	Other senior professionals	Assistants & support	Total hours	Total time costs (£)	Avg. hourly rate (£)
Accounting and admin.	1,787	7,466	14,854	19,110	43,217	12,724,437	294
Asset Finance	1,146	1,573	183	32	2,933	1,582,052	539
Bank and statutory reporting	1,323	3,301	3,098	1,384	9,106	4,035,023	443
Banking book	6,386	15,998	15,663	6,612	44,659	18,836,972	422
Creditors	1,216	4,243	6,341	3,725	15,525	5,645,478	364
Debtors	70	86	38	155	347	127,057	366
Edge decommissioning	19	523	300	11	852	301,342	354
Edge retail accounts	1,637	4,243	4,223	1,711	11,813	4,311,844	365
Edge retail migration	249	1,265	33	-	1,546	765,478	495
Employee matters	1,131	916	714	282	3,043	1,397,121	459
Help desk	-	24	61	861	946	165,622	175
Immediate tasks	316	207	438	718	1,678	512,793	306
Investigations and CDDA	217	140	135	53	545	267,104	491
Investment banking	57	47	-	-	104	56,102	538
IT Wind Down Project	31	1,698	519	32	2,280	1,110,226	487
KSF Capital Markets	773	74	324	1	1,172	682,157	582
Legal issues	1,793	1,879	665	334	4,671	2,644,700	566
Members	-	2	0	-	2	1,148	478
Non-Edge IT support	-	192	3	-	195	79,896	410
Other assets	1,409	1,985	903	948	5,244	2,571,084	490
Other Matters	4	13	111	2	129	71,199	552
Property	1,273	6,762	8,851	1,895	18,781	7,248,487	386
Public relations issues	10	45	2	2	59	19,752	335
Retail book	117	501	383	44	1,045	454,179	435
Retention of title issues	-	8	7	-	15	5,243	357
Sale process	623	1,480	1,362	303	3,769	1,643,201	436
Statutory duties	184	509	595	128	1,415	625,361	442
Trading	591	1,649	1,759	1,654	5,653	1,781,945	315
VAT and taxation	2,758	5,753	3,275	1,694	13,480	7,913,993	587
Total hours	25,118	62,582	64,836	41,688	194,223	77,580,993	399
Total time costs (£)	18,891,405	31,779,577	19,254,014	7,655,998		-	-
Avg. hourly rate (£)	752	508	297	184		-	-

Appendix E Summary of Administrators' time costs for the period 8 April 2021 to 17 September 2021

Classification of work by function	Partner / Director	Manager	Other Senior Professionals	Assistants & Support	Total hours	Total time costs (£)	Avg. hourly rate (£)
Accounting and Admin	8.1	60.6	161.1	73.1	302.9	150,062	495
Bank & Statutory Reporting	14.5	4.7	7.7	7.2	34.1	28,082	824
Banking book	44.5	7.0	71.8	11.7	135.0	98,262	728
Creditors (Mandatory)	26.8	88.4	220.9	74.1	410.2	236,919	578
Legal issues	19.5	6.1	31.6	-	57.2	45,062	788
Other Assets (Mandatory)	0.6	33.7	-	1.6	35.9	30,078	838
Other matters	3.6	11.2	65.3	1.6	81.7	47,902	586
Statutory duties	-	6.7	-	-	6.7	5,931	885
VAT & Taxation	-	9.4	-	19.0	28.4	14,500	511
Total hours	117.6	227.8	558.4	188.3	1,092.1	656,797	601
Total time costs (£)	144,078	197,287	250,221	65,212			
Avg. hourly rate (£)	1,225	866	448	346			

Time costs of £656,797 have been incurred in the period to 17 September 2021, representing total hours of 1,092 hours at an average hourly rate of £601. The Administrators' cumulative time costs incurred from date of appointment to 17 September 2021 are c. £77.5m plus VAT.

Appendix F Charging and disbursement policy

Administrators' charging policy for fees

The size and complexity of the assignment has necessitated that the Administrators put in place a team of Ernst & Young personnel including specialists in financial services, real estate, taxation, systems and IT, HR, communications and other advisory services, as well as core restructuring personnel. The work required is delegated to the most appropriate level of staff taking account of the nature of the work and the individual's experience. Work carried out by all staff is subject to the overall supervision of the Administrators.

All time spent by staff working directly on case related matters is charged to a time code established for the case. Each member of staff has a specific hourly rate, which is subject to change over time. Where the Administrators utilise the services of specialist departments within the Administrators' firm such as tax, these departments may charge a number of hours if and when the Administrators require their advice. These rates will vary and may exceed those of the Administrators' restructuring staff.

The rates used by the Administrators may periodically rise over the period of the administration but are, however, subject to the agreement of the Creditors' Committee.

Administrators' charging policy for disbursements

SIP 9 divides disbursements into two categories:

Category 1 disbursements are defined as specific expenditure relating to the administration of the insolvent's affairs and referable to payment to an independent third party. Such disbursements can be paid from the insolvent's assets without approval from the Creditors' Committee or the general body of creditors. In line with SIP 9, it is our policy to disclose Category 1 disbursements drawn but not to seek approval for their payment.

Category 2 disbursements are charges made by the Office Holder's firm that include elements of shared or overhead costs. SIP 9 provides that such disbursements are subject to approval as if they were remuneration. It is our policy, in line with SIP 9, to seek approval for Category 2 disbursements before they are drawn.